



# MEETING MINUTES

City of Flagstaff  
Commission on Inclusion  
and Adaptive Living  
Tuesday, April 27, 2021  
12:00pm

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City of Flagstaff Council Chambers  
211 W. Aspen Ave., Flagstaff, AZ 86001

**I. Call to Order**

The regular meeting of the Commission on Inclusion and Adaptive Living was held on April 27, 2021 at 12:00 PM. The meeting was located City of Flagstaff, 211 W. Aspen Ave, Flagstaff, AZ 86001.

James Martinez called this meeting to order at 12:00 p.m. and welcomed all in attendance.

**II. Members Present:**

James Martinez (Chair)  
Monica Attridge  
Alexander Davenport  
Sakenya McDonald  
James Hasapis

Russell Randall (Vice-Chair)

**III. Members Absent:**  
**Andrea Thomas**

**IV Public Participation**

Chair Jamie Martinez read Recommend Protocol. No Public Participation

**V. Informational Items**

- a. Alexander Davenport: Northern Arizona Adaptive Sports Association starting new summer programs. This year Hiking & Kayaking. Alan will send out information flyer. Very excited. Officially kicks off May 15<sup>th</sup> 20221.



AVAILABLE SUMMER 2021

ADAPTIVE HIKING/KAYAKING

Flagstaff, Arizona

Northern Arizona Adaptive Sports Association, with support from ADDPC and Institute for Human Development, will be offering FREE adaptive kayaking & hiking excursions to individuals with Intellectual & Developmental Disabilities. All safety gear is included, transportation is not provided.

For more information contact:  
[info@nazadaptivesports.com](mailto:info@nazadaptivesports.com)

**Dates & Locations for Hiking**  
May 15th-Oct 31st every Wed & Fri  
&  
2nd & 4th Sat of May, Jun, Jul, Aug, Sept, & Oct  
Locations will vary but include Buffalo Park, Fatman Loop, Picture Canyon, & more

**Dates & Locations for Kayaking**  
May 15th - Oct 15th every Tues & Thurs  
&  
1st & 3rd Sat of Jun, Jul, Aug, & Sept  
Locations will vary but include Lake Mary, Clear Creek, Kaibab Lake, & more





- b. Chair recognized a hand up from Vice Chair Russell Randall. Russell couple of things to update. From the Public Schools front, schools are open for in person on campus (FUSD) and we are also working with students who continue to work remotely. Trying to meet everyone's needs in a safe manner. Secondly, I do not see Kelly Arnold here, she is our youth liaison, but I can report for her, she is also the chair of community and practice transition team of which I am also a member. The team has completed a survey that we did about a year and half ago of youth in Flagstaff, and about 500 youth responded to survey concerning Napta Services transportation and Flagstaff Urban Trails System and youth activities in general and we are now finishing up on that information and in the community. Kelly has worked on this information and will have a report for us soon. Something for us to look forward to in the future.
- c. Chair recognizes Jamie Hasapis: I would like to share that there is a program from the FCC on Broadband Benefit and I will be attending a meeting with one of the gentleman from FCC on Friday concerning this, sadly there is a webinar meeting right now and it is being attended by one of my colleagues. This could help a lot of people in need, especially people with different abilities and who are seniors and need help with connectivity. So, I think this is

something we can look into and spread around to the community and share this information. I can share what I learn on Friday at the next meeting.

Chair Martinez: I believe that it is really important that we get our senior population connected with Media and Computers, definitely, Thank-you Jamie.

- d. Chair recognizes Alan Keay to talk on Mental Health Awareness Month: Alan Keay: Thank-you Chair, the national movement to raise awareness about mental health. Each year we fight stigma, provide support, educate the public and advocate for policies that support people with mental illness and their families. You Are Not Alone. For 2021's Mental Health Awareness Month NAMI will continue to amplify the message of "You Are Not Alone." We will use this time to focus on the healing value of connecting in safe ways, prioritizing mental health and acknowledging that it's okay to not be okay through NAMI's blog, personal stories, videos, digital toolkits, social media engagements and national events. Together, we can realize our shared vision of a nation where anyone affected by mental illness can get the appropriate support and quality of care to live healthy, fulfilling lives — a nation where no one feels alone in their struggle. So, in our packets in Agenda Quick, I know this is all new to everybody that we are going to this process. If you go into the Agenda Quick, there is an Agenda Packet and there is a link to take you directly to this site and it will show you what NAMI is really doing and the support methods for our community. Great outreach program lot of good tools. I encourage everyone on the commission and anyone attending to pull up that link and use in your specific areas of influence and communities. Thank-you Chair Martinez
- <https://www.nami.org/Get-Involved/Awareness-Events/Mental-Health-Awareness-Month>

## **VI. Staff Participation & Liaison Reports**

- a. Liaison Reports: Estella Hollander: Thank-you Chair and hello everyone. I am one of the liaisons for this commission and I am the mobility planner with Mountain Line the public transit in Flagstaff. Update on the Micro Transit Pilot that we are working on in the Huntington Industrial Corridor. Essentially right now is that we are in the planning stage to implement a micro transit pilot to serve this area such as the Food bank, shelter and DES, Guidance Center some clinics and non-profit organizations which are lacking in great bus service.
- b. We want to test out the Micro Transit bus system which is a flexible transportation option which will use our paratransit vehicles and you will be able to hail these on demand through an app or call in option and will be open to the general public which will be like Uber. Really trying to make this area more inclusive by working with a number of agencies to provide an inclusive transportation option in this area. Right now, we are in a comment period for some high-level feedback. We are still in the planning period and this opened up last week and will go into June and I will put a link in the chat for your comments and you can certainly send me your comments as well via email and I will put my contact information in the chat as well. Goal is to launch this pilot in August and will run for 9 months or at least till grant funding is complete. I see a question in the chat: "How is this being promoted in the community?" I can provide a more detailed report next month and presentation on the size of the project as well as feedback from the commission. I am happy to answer any questions.

Chair Martinez: Thanks Estella. Next on the Agenda is the approval of the minutes.

**VII. Approval of minutes Held on March 23rd, 2021**

Commissioner Monica Attridge made a motion to approve the minutes from the Meeting held on March 23rd, 2021. Russell Randall seconded motion. All in favor in approval of minutes from March 23<sup>rd</sup>, 2021 as written signify by say yea, all opposed signify as nay, no nays. The yea's carried and everyone agreed, the minutes have been approved and motion carried and passed on minutes as written

**VIII. Date of Next Meeting**

Chair Martinez informed participants that next meeting would be the regularly scheduled Meeting on Tuesday May 25th, 2021 at 12:00pm.

**IX. Action Items**

Chair Martinez to present letter acknowledging Sean Kugler for his work on City website accessibility. I had Alan send out a letter of appreciation for Sean Kugler for us to review who was responsible for our City Website accessibility and the work that he did to insure that our City Websites are accessible to meet the needs of many people with various disabilities in our community. We are very grateful, and I would like to read the letter, and then we will discuss:

Dear Mr. Kugler,

On behalf of the City of Flagstaff Commission on Inclusion and Adaptive Living, I would like to express our sincere gratitude for the assistance you have provided in our efforts to improve accessibility for our many city websites. In today's world, website accessibility has become a basic human right. Through your expertise, time and efforts, our city websites have become more accessible. In addition, this ensures that all our potential users, including those who are differently abled, have a positive user experience and can easily access information. By assisting us in implementing accessibility best practices, you have improved the usability of our websites for everyone.

Thank you once again for your generous assistance.

Sincerely,

James "Jamie" Martinez

Chair City of Flagstaff Commission on Inclusion and Adaptive Living

I would like to open it up for discussion, what do you all think of the letter?

Monica: I think the letter is well written and I applaud you for initiating it.

Chair Martinez: Thank-you so much. And just so you all know I will be reaching out to Mayor Deasy to present this at a City Council Meeting and hopefully Mr. Kugler can be there.

Sakenya: I also am in agreement with Monica that the letter is very nice and well written. I appreciate the fact that we are making our gratitude explicit and I especially appreciate that the letter highlights what our basic human needs are and certainly as society shifts through a pandemic we are becoming more and more reliant upon websites and accessibility and technology tools of various different types so I appreciate that we are recognizing that the work is actually advancing the accessibility for individuals with disabilities but also acknowledging the human rights which is high priority right now. I think it's great.

Alexander: I agree I think it is very well written and you taking the initiative on this. I was wondering if we have any deliverables on this, say in this letter because of the work you did xyz became more accessible on the websites. Is there anything like that? I believe he was from NAU and was he from a specific department? I am wondering if he is employed by the Institute of Human Development.

Chair Martinez: I would like to ask our Co-Chair who partnered with me on this project Mr. Russ Randall, if he would speak as well to this?

Co-Chair Randall: The way this happened, for the newer commission members, is the City of Flagstaff actually came to the commission members for our input. I for one am not An accessibility expert on the technology, technology is not my strength. So, Jamie and I thought it would be smart to reach out into the community who had more expertise. We met with Sean who used to work for the school district and now he does work for NAU where he is a website designer specialist. He works on all the websites at NAU. Sean worked alongside CJ Perry with the City and it was a long process. I do not know Jamie if we have any specifics on which actual website had improvements.

Alex: Thank-you, that answered my question, I appreciate it.

Chair Martinez: Do not know of any specifics right off hand right along with Russ. But we felt it was really important that Sean get public recognition at a City Council Meeting. So, my next step, with approval from this commission, is to move forward and speak with Mayor Deasy about presenting at a City Council Meeting.

Russ: I move that we as a Commission to approve the letter as it has been presented to us and I move that we also approve that Chair Jamie Martinez present this at a City Council meeting, hopefully at one where Sean Kugler will be present.

Jamie Hasapis: I second that.

Chair Martinez: All of those in favor of myself presenting to the City Council this letter as written For Mr. Sean Kugler for his efforts to improve City wide websites, signify by say Yea, everyone yea, all of those opposed, no one opposed. Hearing no opposition motion is carried and passed. Thank-you all very much and I will keep you updated.

Chair Martinez: Next on the agenda is the update regarding grant application for improvement to Buffalo Park – Martin Ince, Mobility, Project Manager

Martin Ince: Thank-you Chair Martinez and members of the commission. Quick update for you, We have submitted our preliminary application for this grant to the State and we are waiting to To hear back from them on their approval on the preliminary application and authorization to move forward. We have reached out to an Archeologist to help us with a required cultural survey report for the area within Buffalo Park that would be affected as required by the grant. I presented the information on the grant and some of the improvements to the City's Pedestrian Advisory Committee at their meeting in the beginning of April and they made a motion to support the grant Application and agreed to submit a letter in support of the grant. We are working with the State, they have programs for deadlines for the grant application on a rolling basis. They have gone back and forth on how many applications they are anticipating receiving and the funding they have and we are trying to get in under some deadlines to make sure we have access to the funding they have. A couple of weeks ago we heard the situation was really good and there was

plenty of money for applicants and now they are getting more applicants than they thought, so it maybe a little trickier. I think regardless of that of what else gets submitted for applications this would be a strong one in any case certainly worthy of funding. As far as the request goes, I would like to request that this commission also provide a letter in support on the grant application and how the Pedestrian Advisory Committee handled it, what we usually do is provide a little information on what they want the letter to say and then someone on the committee will draft it or I will draft it for them and have the Chair sign it. However, you would lie to do it, I am comfortable with it. I would advise us to have something in hand soon than later as part of our application package. Again, my request is that you indicate that you give an expression of support in a letter say so. I will leave it to you and your Liaison on how you want to handle the logistics on providing that letter. Also, I am happy to answer any questions concerning the grant application process.

Alexander: We are doing some accessible hikes at Buffalo Park this year. Would it be beneficial To you to have a letter of support from a non-profit organization that provides adaptive sports As well, as a letter from this commission because we as an organization would be happy to provide That.

Martin: Yes, absolutely that would be wonderful. Thank-you so much.

Russ: First, martin I would like to congratulate and Thank-you for moving the process along. This has been along project with a lot of work involved and we truly appreciate your work in this Martin. I think when we get the grant and we make the difference and it will make life better for the folks in Flagstaff, kind of a big deal, so, thank-you for moving it along. Would you like to have a letter of support from the Northern Arizona Community of Practice Transition Team as representatives of Youth and young adults who are differently Abled in the City.

Martin: Yes, again I think that would be beneficial to the application. Thank-you so, much. I I think the level of support from the community is compelling for grant application and will certainly, help our cause. Thank-you.

Chair Martinez: Martin, when would you need letters of support?

Martin: I would say, if you can, within the next couple of weeks. It would be good to have them in hand so, that when we do get to the point of submitting the final application We have them.

Chair Martinez: We will definitely write a letter of support and I will bring it before the Commission before it is submitted.

Russ: I move that the commission direct the chair and co-chair, that would be Jamie and Russ with martin in developing a letter of support to be presented to the commission for approval at our next meeting.

Chair Martinez: Do we have a second on this?

Jamie Hasapis: I second the motion.

Chair Martinez: All of those in favor of drafting a letter of support for the grant application To be submitted at the next meeting of the Commission of Inclusion and Adaptive Living Signify by saying Yea, all yea's, no opposition the motion is carried and passed.

Sakenya: I just wanted to clarify that the letter will be presented by the next meeting on the 25<sup>th</sup>, But Martin would you need it sooner?

Martin: Yes, the fact that this grant does not have firm deadlines, I am not sure when the letter would be due. I am comfortable if you want to leave it as is, to be presented at your next meeting if there is an urgent need to have the letter sooner, I will get in contact with Alan and we can figure out a way to move forward. Does that sound alright with the group?

Chair Martinez: That's perfect. If it is needed before the date of the next meeting, Russ and I will make sure to share that letter with you via email. Thank you so much Martin.

## **X. Reports/Discussion Items**

### **A. Update and Discussion regarding Library Accessibility (Ramp) Concepts 6 & 7 – Jeremy DeGeyter Project Manager for Capital Improvements**

Jeremy: Good Afternoon everyone. Chair, Vice Chair and Commissioners. Toady I will be giving you yet another update on the ADA Entrance Project. As most of you are familiar as we have been here multiple times over the last six months. This project has been on-going over the last several years. We have gone through a project reset as there has been kind of a flux. We have adapted a Universal Inclusive Design as one of our guiding principles to the project overall. We have been reaching out to different Boards and Commissions and so on, which is part of our stakeholder engagement. This commission has been one of the primary one's that we have reached out to and at the end of the day this is really an accessibility project. Today, as you recall in our last meeting you saw several different concepts and you provided several recommendations. We have taken those and done a couple of tweaks as well as some of the feedback we have gotten from some of the other presentations. Today, we are asking for some help to narrow things down and provide another recommendation on the concepts you will see today. We are also looking for some feedback on some of the parking options that you will see. This is a picture of the existing



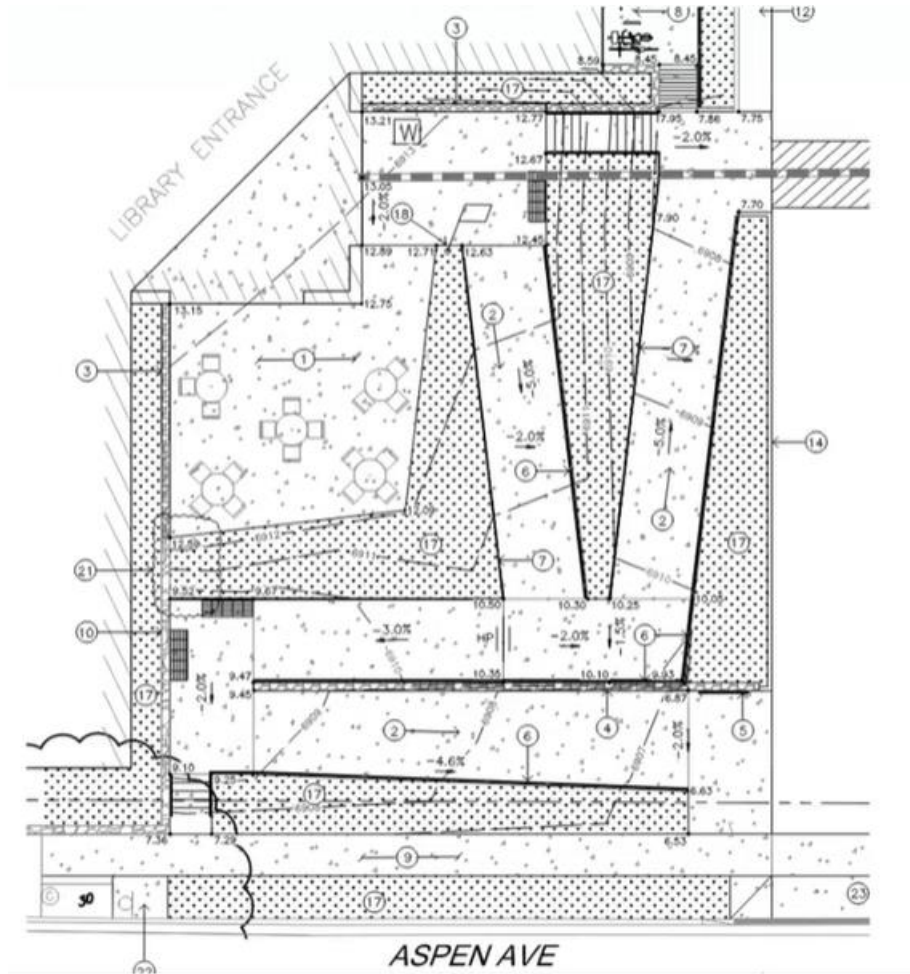
conditions:

(Picture)



We had originally planned on reworking the library parking along the East Side along the Rio De Flagg which would involve removing some of the landscape islands and trees and moving those ADA Spaces to the East Side. You have already seen and weigh into the stair alternative which we have some update pictures on that and look forward to your comments. This is Concept 1.





This is the concept that the commission recommended the last time we visited. Again, just a high-level review. All sidewalks are gently sloping at 5% or less. Darkened lines that you see at some of the sides are handrails and we have moved the plaza up to the same level as the library entrance.

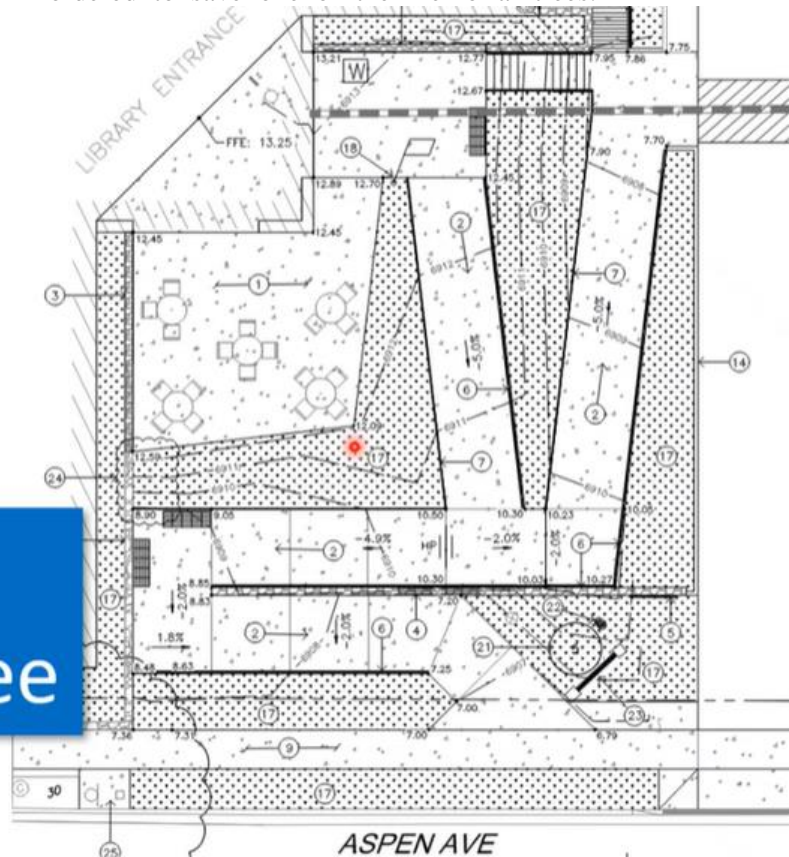
Here is an update rendering of what that concept will look like.



As part of the presentation process we have gotten feedback and questions on the impact on our current designs on the trees at the library entrance. There are two memorial trees, and both are located near the current ADA Spaces. One to the North, Maryjo's Memorial tree, and the other near the existing library sign, there is a Pinion Pine, which is John Wall's memorial tree. We have been in contact with both of those families and gotten their blessing and feedback that we can relocate or replace those trees within the design of this entry way as needed. We have gotten some feedback challenging us to do better than, to see if there was a way to preserve those memorial trees in their current location. Either of those trees are good candidates for relocation they are transplanted. Had an Arborist from Parks to review all the trees and if we want to keep those trees, we will need to leave them as is.

This is where Concept 2 came into in ordered to save one of the memorial trees.

## Concept 2 Memorial Tree



The only change you will see from the previous concept is right at the Library entrance (From Aspen: Note #21). So, we have preserved John Wall's tree and the existing library entrance sign. We have slightly tweaked the ramp coming off Aspen, not a ramp but a gently sloping sidewalk, so, we were able to maintain that feature. There was a connection stair on the West Side for users coming from the West and since this is now a mid-block entrance, we found it appropriate to eliminate those stairs, again we are trying to move towards that Universal Design to create those resource spaces to be used equally by everyone. Rendering of Concept 2: (See Below)



As you can see this does not materially change the sloping sidewalks and we are keeping the memorial tree. Few things to point out, the tree is very close to the construction limits, we do everything we can to protect the tree in place during construction. Trees are relatively very sensitive to disturbance, it is possible that this tree could be damaged or affected during construction which would require replacement during the project or after depending when those impacts take place. Another key feature that we have been trying to accomplish is that the existing conditions of the library that the existing tree obscure or hide the front entrance



## Existing Conditions

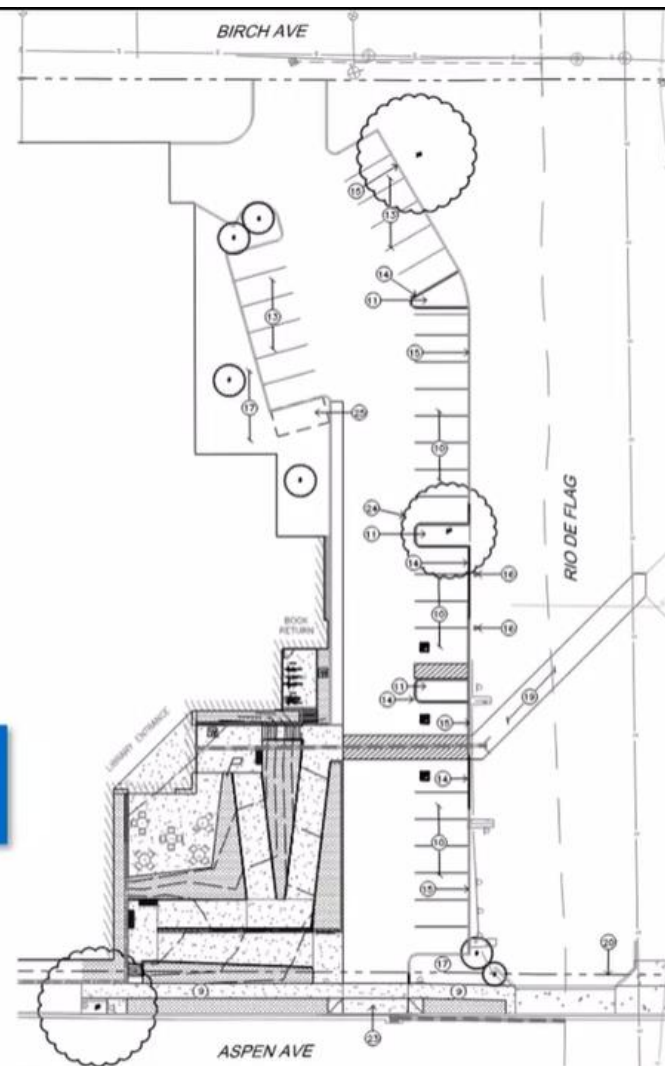


The front entrance to the library is quite attractive, beautiful stonework, nice stone arches and so one of the things we were hoping to do is open up and highlight the entrance. So, with that in mind we are really trying to move trees to be framed along the Western Side and Eastern Side to maintain a view angle from the driveway entrance from the street to be able to create that welcoming space to invite the public into the entrance. One of the potential downsides to preserving John Wall's tree (Lower L Corner), sign is low enough, but the tree will ultimately grow to 20 ft wide and 30 ft tall. At some point it will begin to encroach upon sidewalks and will need to be trimmed and will begin to visually block the view, one of the potential negatives. But this concept will allow us to keep the tree. As I mentioned we consulted with Parks about all of the trees to see if there is a way to keep them in place and for various reasons, I will hit on a couple highlights. The Evergreen Tree at front entrance couple of issues mostly building related impacts it is close to the building itself. There are foundation impacts and during wind events it can hit the facet, Parks did not see this as an ideal location for this tree. There is a Maple that has a lot of multiple trunks on it and is not conducive to being trimmed and conducive to being next to a walkway and this was also recommended by Parks for removal.

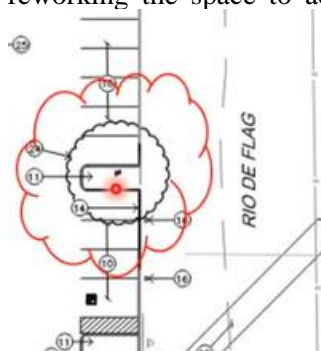
Another thing we looked at, as I mentioned earlier, was the parking so, we moved these existing ADA spaces to where this Evergreen Tree (R-Side of View) is at the moment. We will rework and resize the islands to be in compliance with our zoning code. Also had Parks look at the trees just to the north of the Evergreen Tree, which is a Rocky Mountain Ash Tree and Parks did identify this as a tree worth saving. Just want to talk you through what some of those impacts are.

## Library ADA Entrance

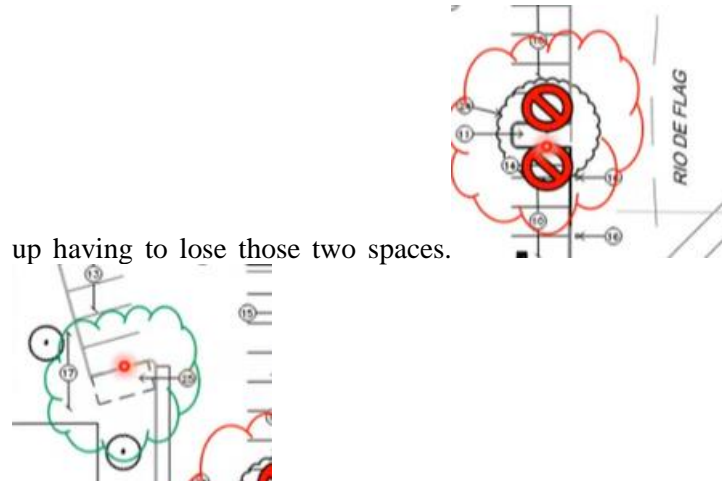
### Parking/Trees



This was our original layout for the parking lot. We went from 2 ADA Spaces (current location) to 3 ADA spaces. We are working with APS to install electric charging stations to four spaces along with Van space, potentially removing the Rocky Mountain Ash and reworking the space to accommodate. Based on that root structure and crown, if we



would like to keep that tree (highlighted here) we would end



up having to lose those two spaces.

we have done some initial

calculations and we have identified this spot right up here, to actually add a space back. If we decide to save the tree (Rocky Mountain Ash) and lose those two spaces we will have the two spaces (Green Highlight) in this area and this will have a neutral effect and we will have the same amount of parking spaces that we currently have today having added one accessible parking space. We know that parking is an issue throughout this town and parking at the City Library is often quite full. Again, the impacts, if we can save this tree it would forego these two spaces and if we eliminated that tree we would have a net positive gain of two spaces. Going to go really quickly through some renderings, which have been updated.



## Library ADA Entrance



Concept 1



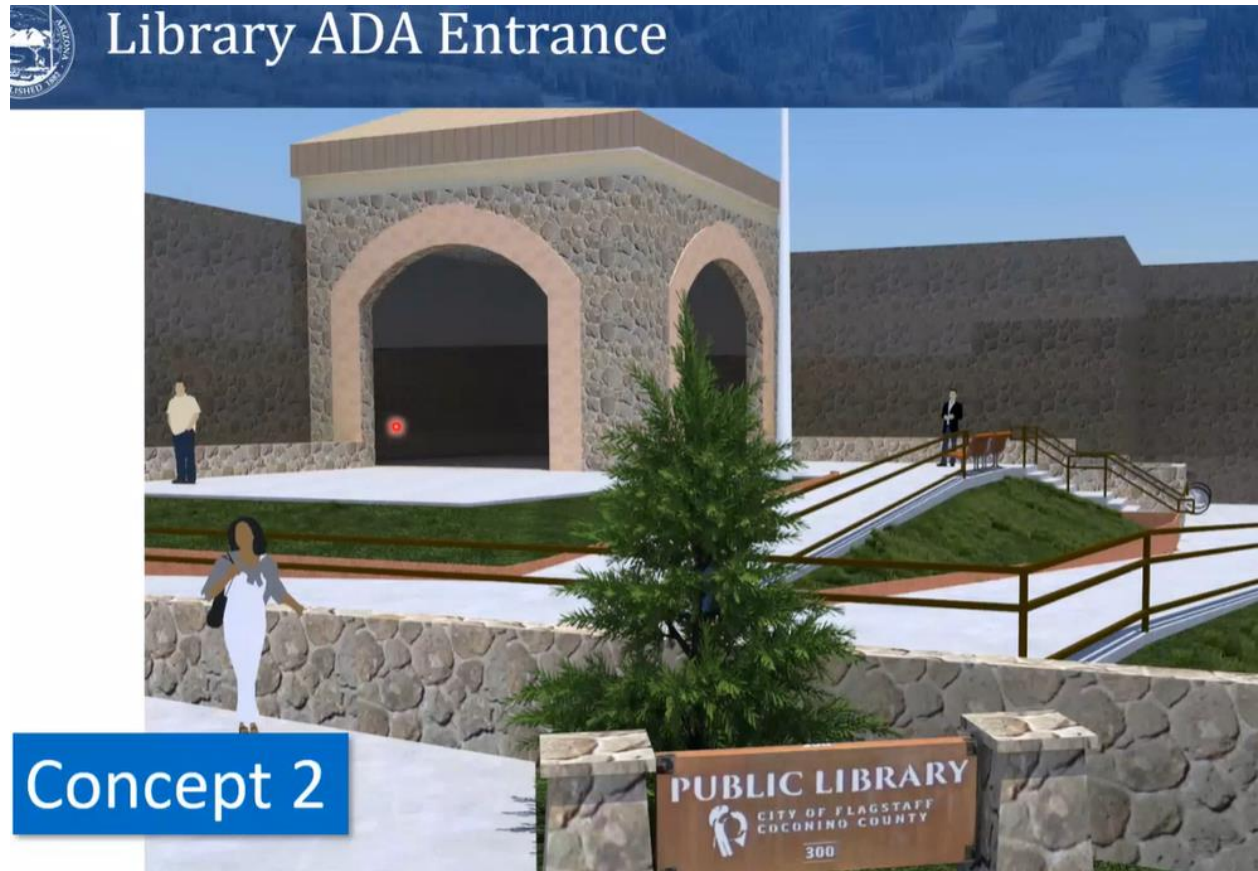
This will be to show you how these concepts look from different angles. This shows the highlight of opening up this space to invite people into the front entrance. While none of these renderings will show you trees or any landscaping and the grass that you are seeing is merely a placeholder to show you what the space looks like. This will be some form of trees, shrubs and grasses with a focus on the native grasses. We will have this update for City Council in May.



Concept 2: Keeping the memorial tree and as you can see visually, it has an impact even in its small current condition.



This is standing on the sidewalk just West of the driveway entrance.



Again, you can see the visual impact this has in the overall design. Again, we are seeing only one tree and not all the other trees we discussed and those will mostly be on the sides



causing that framing effect we spoke about earlier.



## Library ADA Entrance



Concept 1

On the Northern end, there is really no difference in the two concepts.



## Library ADA Entrance



Concept 2

From the actual entrance right at the driveway. In concept 2 more of a mid-block entrance and eliminate the stairs that were to the left.







## Concept 1

This is looking across the street with those connector stairs (Above View). Concept 2: saving the memorial tree. This has been a dark house with this design in being able to eliminate the stairs has really gained some traction with the design team.



## Concept 2

As I mentioned, it was requested to bring this option with this connection stairs on our last update to all the different Boards and Commissions that we are going to be presenting to. I will let you know we have gone to the Beautification and Arts Commission and they have recommended not to have those stairs added to any of the concepts.



Concept 1  
Add Stairs



Concept 2  
Add Stairs



They are in favor of sticking to our Universal Design Tenants to minimize those stairs. As I mentioned this concept 2 here has kind of become a dark horse. The reason we went to this concept 2 was to save that memorial tree. The ramp layout has been pretty popular as is. So, we have been requested, by BAC, that we choose concept 2 with the option of actually removing the memorial tree.



This way we preserve that visual access and drawing people into the entrance. We have this mid-block entrance with no connecting stairs to the plaza. Again, all coming back to that Universal Design and inclusivity that we are striving for. Another view of this from a bit further away. Taking out that tree certainly does open up that visual aspects.



Concept 2  
Remove Tree

## Next Steps:

- 1. Fill in the details-Concept Plan**
- 2. IDS Concept Plan Approval Process**
- 3. Commission on Inclusion and Adaptive Living updates**
- 4. Library Board**
- 5. City Council**



# Feedback Needed:

## 1. Preferred Concept

1. Concept 1
2. Concept 2-Memorial Tree
  - Concept 2-Remove Tree

## 2. Parking Alternatives

## 3. Add Stairs?



With that I would like to open it up for discussion and your recommendations. Thank-you.

Russ Randall: First, I truly appreciate the time and effort you and your planning team have put into in soliciting and accepting our feedback. Huge change in regard to inclusivity since the early designs, so, big pat on the back and Thank-you. From the citizens of Flagstaff who potentially who will be using this design to access the library and we appreciate that. I think concept 2 is much more inclusive and I think that we do not have to have any stairs added whatsoever. With regards to the tree, it really does not make a difference to me as a commissioner on this commission because the tree does not really impact either accessibility or inclusivity. So, from my perspective I would yield to the recommendation of the Beautification Commission. I really like concept two much more than concept one without the stairs.

Jamie Hasapis: I am with Russell on this. I think it is much more inclusive. I am a fan of preserving trees. I like the tree it preserves a little bit of the history there as well as the ash tree but understanding that parking is such a need and so this concept without the ash tree. I do like preserving the tree at the entrance it adds a different look. The openness is great,

but I do not think it reflects the community so much. Great work Jeremy on this you guys did some really great listening and making changes.

Jeremy: I should clarify a bit, this concept as well as the other renderings do not show any trees. There will be at a worst-case scenario a neutral on the trees most likely we will have more trees in our final design than we have currently.

Sakenya: Left comment in chat: Thank you Jeremy, I appreciate both designs but prefer the Concept 2 for the visually clean lines. I have to attend a work meeting that starts at 1pm but am grateful for all the efforts!

Chair Martinez: I would also like to add I really appreciate the effort that has gone into these designs and concept 2 would also be my vote. And Thank-you also for keeping the trees. Any other comments for Jeremy?

Jeremy: I would just like to clarify on what I have heard, we like concept 2 but am unclear on whether or not we want to keep the memorial tree or remove it. Sounds like we are kind of on the fence on tree in the parking lot, there is a mixed result on that, and we are against adding stairs.

Russ Randall: I think as a commission we see concept 2 as being more inclusive than concept 1. No stairs at all, I think as a commission we are pretty solid on that. Jamie, I am not sure on the trees, do you want to ask the commission?

Chair Martinez: What is the final verdict on the tree situation? How do we feel?

Monica Attridge: I feel that trying to save the trees from consequences in the future is not the best alternative so I would be in favor of removing the trees and planting new memorial trees.

Jeremy: If none of the memorial trees were to be kept, they would be replaced. The trees would not be removed but relocated in a new location

Jamie Hasapis: My fear that the tree behind the sign would over grow it's space and do not think that would be appropriate there.

Chair Martinez: Good point.

Russ Randall: In the interest of time it is generally the consensus of the commission that not that the trees are expendable, but we are comfortable to have the trees removed. I think I am speaking accurately on that.

Chair Martinez: I have just been informed by Alan that we need to wrap up. So, I would like to Thank Jeremy for being here as always and we look forward to seeing you next month on the 25<sup>th</sup> and Alan if you would like to wrap up the reminder of the agenda.

Alan Keay: Thank-you Chair Martinez, Kate Morley will not be giving an update today she will be on our next agenda. And with all new things that we have should have had an action item 3 under our action items, showed up on Agenda Quick but not on our Agenda that I sent out and on that the Sustainability Team will be presenting on Carbon Neutrality Plan and we will schedule that for our next meeting. Those two agenda items will be



moving forward. With That I will turn this over to you Chair Martinez. Thank-you for your time.

Russ Randall: I did have folks from our last meeting contact me about two concerns that they would like us to address and that is to have HR present on hiring practices and how the differently abled by the City of Flagstaff are insured. And then a second issue that has been brought to my attention is to have a representative from the Flagstaff Police Department come and talk to us how Flagstaff Police insure that the mental health needs of folks are either have mental health disability or cognitive disabilities, how the City of Flagstaff PD makes sure that their needs are met through their interactions with Flagstaff Police Department.

Alan: Russ if you can email that to me and I will look at the agendas for what we have and where we can schedule that, and I am certainly will put that in.

Russ: Sounds like we are going to have a pretty full agenda and I will certainly send that to you Alan and Thank-you.

Chair Martinez: My advisement is that Russ and Alan that we split some of this up and perhaps place some of that on the June agenda as well.

Russ: Sound good Jamie.

#### **XI. Agenda for Next Meeting**

Agenda for next meeting will be to place those items to which we already spoke about. But if you have any addition agenda items, please refer those to Alan or me and we will make that happen.

Chair Martinez: Thank-you for your time and participation and have a good month.

#### **Adjournment**

Chair Martinez: Seeing as we only have an hour and the hour goes quick. So, with that we have come to our adjournment. I would like to Thank-you all for being here this month have a good month and a safe month and we will see you on May 26<sup>th</sup>. Thank-you all.  
Meeting Adjourned 1:10 pm.